

NOTICE TO CUSTOMERS PAYING BY CHECKS

On July 6, 2010, the U.S. Bankruptcy Court for the Northern District of Ohio will begin the Paper Check Conversion Over the Counter System (PCC OTC), which is a process for converting a paper check into an electronic fund transfer, managed by the U.S. Treasury, Financial Management Service.

When you provide a check for payment either by mail or in person at the counter, you authorize the Clerk's Office to use information from your check to make an electronic fund transfer from your account. Funds may be withdrawn from your account on the same day we receive your payment. Your check will not be returned; it will be destroyed after processing.

The information from the check will be scanned into the PCC OTC system and used to generate an electronic transfer from your account. If the electronic fund transfer cannot be processed because of insufficient funds in your account, the Clerk's Office will impose a one-time fee of \$45 against your account, which will also be collected by an electronic fund transfer.

A Privacy Act Statement required by 5 U.S.C. § 552a(e)(3) stating our authority to solicit and collect information from your check, and an explanation of the purposes and routine uses which will be made of your check information, is available at:
<https://www.pccotc.gov/pccotc/index.htm>,
or you may call 1-866-945-7920 to obtain a copy by mail.

Furnishing the check information is voluntary, but a decision not to do so may require you to make a payment by some other method. Payment by cash or any of the following credit cards is encouraged: American Express, Discover, Master Card, or VISA.

Kenneth J. Hirz
Clerk of Court